To All Teams,

Please read this entire message, as it will help you understand the SMC roster process. There are designated spots for you to upload your documents as PDF files. This is the only way for us to check your roster and player cards. We cannot see into your team accounts and your "event" roster that you upload into your individual GotSport team account. The following two links will help you to download your roster and player cards/forms as PDF documents and where to upload them for the tournament.

[HOW TO DOWNLOAD YOUR ROSTER AS A PDF DOCUMENT](#)

Where to Upload
The designated areas of where to upload your PDF rosters and player cards/forms can be found by selecting the "registration" tab and then by selecting the yellow "edit" button.

Guest/Club Pass Players
If you have guest and/or club pass players that need to be added to your PDF roster, we do not have the ability/access to do this for you. Guest/Club Pass players must be on your PDF roster. If GotSport is giving you a hard time in adding them, you may digitally type them over your PDF roster or handwrite them on your roster, then upload.

Helpful Tips
Make sure all players that are participating with their names and player info, including jersey numbers, are on the PDF roster that you upload. Guest players from another club must have a signed guest release form. Club pass players do not.

Do not upload pictures of documents. All documents must be in PDF format. Please do not upload a roster then go back and upload another roster days/weeks later. Know all who will be participating and get it all right the first time. Follow the roster maxes. We do not approve rosters that are over the roster max (reference below). You may cross out with a line and "X" those not participating. Players may only play for one team during the event.

After all completed and uploaded, we will approve your roster and upload it as a stamp approved PDF file in the same area where you uploaded your PDF documents. We make the approved rosters visible on the Monday or Tuesday before the event weekend. Print out 4 copies of the approved roster and turn one approved roster into referees before each game.

Rec Teams
For rec teams, your process is a little different. You must have your league registrar sign off on your roster, then you upload it as a PDF document in the appropriate spot as mentioned above. Rec teams are not required to have player cards. If rec teams want guest players to participate, those guest players must be able to be verified and signed off by your league registrar. They must be current players within the same rec organization as your team.

Roster Max Size
4v4 (U7-U8): 8 players
7v7 (U8-U10): 12 players
9v9 (U10-U12): 16 players
11v11 (U12-U14): 18 players
11v11 (U15-U19): 22 players

Links to Forms
NORTH TEXAS SOCCER ACADEMY ROSTER FORM
NORTH TEXAS SOCCER GUEST PLAYER FORM
US CLUB GUEST PLAYER FORM